


dr2dr – Two Factor Authentication

Two factor authentication helps prevent unauthorized access to your account by requiring an authentication code in addition to your password to successfully log in. Codes can be sent to you via email, text, or with an app on your smartphone.

Changing Your Two Factor Authentication Method

1. On the navigation bar, in the top right corner, click the **Personal Options** menu 


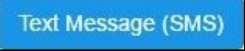

2. Click **My Settings**

3. Click the **Two Factor Authentication** tab 

4. Click **Change** 

5. Re-enter your current password

6. Click **Continue** 

7. Select **Authentication Method:**   

a. Email

i. Type your email into the text field

ii. Click **Enable** 

iii. Type in the one-time verification code emailed to you

iv. Click **Activate** 

v. Click **OK** 

b. Text Message (SMS)

i. Type your mobile number into the text field

ii. Click **Enable**

iii. Type in the one-time verification code sent to your phone

iv. Click **Activate**

v. Click **OK**

c. Smartphone App

i. Download and install the Google Authenticator or Authy Authenticator app on your phone

ii. Open the app and select **Set Up Account** or **Add Account**

iii. Use the app to scan the QR code displayed on dr2dr

iv. Click **Enable**

v. Type in the one-time verification code displayed by the app

vi. Click **Activate**

vii. Click **OK**