


## Moving Information between an EMR and dr2dr


With dr2dr, only minimal workflow changes are required to move information between your EMR and dr2dr. The process is very similar to what you currently use for importing and exporting documents for fax or mail.

### Exporting Patient Data for Attachment to a dr2dr Conversation


1. In your EMR, use the current process for exporting patient information to a PDF file
2. Open the conversation in dr2dr
3. click **Add Attachment**  in the message to attach the exported PDF file
4. Delete the exported file when done to ensure the security of patient data and to minimize the possibility of attaching the wrong patient record to future conversations.

### Importing dr2dr Conversations and Attachments into Your EMR

#### Import a Conversation

1. Open the conversation in dr2dr
2. Click **Print**  in the conversation and change the destination to Save as PDF
3. **Import** the conversation following the import process for your specific EMR
4. Delete the saved conversation when done to ensure the security of patient data and to minimize the possibility of importing the wrong conversation to future patient records.

#### Import an Attachment

1. Open the conversation in dr2dr
2. Click **Download Attachment**  to save the file to your computer
3. **Import** the attachment following the import process for your specific EMR
4. Delete the saved attachment when done to ensure the security of patient data and to minimize the possibility of importing the wrong attachment to future patient records.