

OSCAR Tip Sheet

With dr2dr, only minimal workflow changes are required to move information between OSCAR and dr2dr.

Exporting Documents from OSCAR for Attachment to a dr2dr Conversation

1. Click **Encounter** for the specific patient to enter their chart
2. Click on the lab test, consult note, or other document you would like to include in the dr2dr conversation
3. If it is a document, click on the document once again, and open it as a Preview. This will save the document in your Downloads folder
4. If it is a lab test, click on the lab test and select **Print** at the bottom
5. Open the document as a Preview; this will save the document in your Downloads folder
6. Open the conversation in dr2dr
7. Click **Add Attachment**  in the message to attach the exported document

Importing a dr2dr Conversation into your patient's chart in OSCAR

1. Open the conversation in dr2dr
2. Click **Print**  in the conversation and change the destination to **Save as PDF**
3. Save each PDF embedded in the conversation separately
4. Within OSCAR, click **Inbox** at the top of your screen
5. Click **Doc Upload** in the top right of your Inbox
6. Click **Add Files** to attach the dr2dr conversation and any embedded PDFs
7. Send to the Provider Inbox of your choice
8. Once in this Provider Inbox, open the new document (this will be indicated in yellow)
9. On the right side of this screen, select the document type (e.g.: Consult), add a document description (e.g.: dr2dr conversation, specialist advice), and associate this with your patient in the Demographic field
10. Click **Save** under the Creator designation to associate this with the patient's chart
11. Click **File** to file the copy of the conversation into the patient chart